

## **Options for Paying for the Tuna Conference**

**Please remember that all payments must be made in U.S. dollars and from a U.S. Bank. The Tuna Conference will not accept payment in any other currency.**

1. **Check** - made out to **Tuna Conference**

2. **Government Purchase Order** – for *NMFS employees only*. Tuna Conference now has a DUNS # and a CAGE #. Include these on the purchase order, but be aware that it will take approximately 30 days of processing for payment to reach us. This form of payment will not be accepted after March 31<sup>st</sup>.

DUNS #: 073368110

CAGE #: 6F790

3. **Money Order** - made out to **Tuna Conference**

4. **Wire Transfer** - send an e-mail to [info@tunaconference.org](mailto:info@tunaconference.org) and you will be sent the required information

5. **Cash**

6. **Credit Card** (or bank account) using **PayPal**

- Process for using PayPal:
  - » First, set up a personal PayPal account at <http://www.paypal.com>, and link it to your credit card or bank account.
  - » Make payment by sending payment from your account to [payments@tunaconference.org](mailto:payments@tunaconference.org). (You can use PayPal to send money to any e-mail address.)

**NOTE:** If paying by PayPal, please include an additional amount of 3.9% + \$0.30 USD for transactions made from outside the United States (international transactions) or 2.9% + \$0.30 USD for transactions made within the United States (domestic transactions) to cover the PayPal transaction fees.

- Example calculation for Shared Room:

- » First, compute registration fee and room costs per night:  

$$(\text{Registration Fee}) + [(\text{Shared Room per night}) \times (\text{number of nights})] =$$

$$\$75.00 + [\$180.00 \times 3] = \$615$$
- » Assuming International Transaction, add 3.9% and round to dollars, and add \$0.30 USD:  

$$(\$615 \times 1.039) + \$0.30 = \$639.30$$
- » Assuming Domestic Transaction, add 2.9% and round to dollars, and add \$0.30 USD:  

$$(\$615 \times 1.029) + \$0.30 = \$633.15$$
  
- Example calculation for Private Room:
  - » First, compute registration fee and room costs per night:  

$$(\text{Registration Fee}) + [(\text{Shared Room per night}) \times (\text{number of nights})] =$$

$$\$75.00 + [\$210.00 \times 3] = \$705$$
  - » Assuming International Transaction, add 3.9% and round to dollars, and add \$0.30 USD:  

$$(\$705 \times 1.039) + \$0.30 = \$732.80$$
  - » Assuming Domestic Transaction, add 2.9% and round to dollars, and add \$0.30 USD:  

$$(\$705 \times 1.029) + \$0.30 = \$725.75$$